**EDUCATION AS A VACCINE**

**(EVA)**

**NATIONAL VOLUNTEER SCHEME**

**APPLICATION**

**LAST UPDATED: SEPTEMBER 2012**

 4th Floor Standard Plaza,

2 Kusti Close, off Aminu Kano Crescent,

Wuse 2, Abuja.

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**NATIONAL VOLUNTEER PROGRAM**

The volunteer program, a special initiative of EVA, is an ***unpaid*** opportunity for persons looking to develop their technical skills and gain a better understanding of development work. Over the years, EVA has had more than 15 volunteers as well as 10 interns working in the following areas:

* Communication material development
* Hotlines
* Mobilization of clients for the outreach VCCT activities
* Training workshops for young people
* Program implementation and proposal development

**Requirements**

* At least a secondary school leaving certificate
* Passion for working with young people
* Willingness to learn from others and be part of a team
* Time available of at least 2-3 days a week.

**Benefits of the Program**

* Hand-on experience in development field
* Opportunities to attend external trainings by EVA partners
* Interaction and networking with stakeholders in the development field
* Contribute to an aspect of humanitarian work
* Upon satisfactory completion of program a formal recommendation will be written, which can be used to secure an employment with other development organizations.

The volunteer program is an **unpaid** program, but volunteers are bound to rules and regulations as stated in EVA employee policies. Participating in the volunteer program doesn’t guarantee a job placement with EVA. However, if there is job opening, volunteers would be given first consideration based on the requirements.

**APPLICATION**

*Please complete the form below and attach copies of (1) Recent CV; (2) 1 passport photograph (3) 1 Referee and (4) 1 Copy of educational credentials.*

*Return completed application form to the address on the cover. After reviewing application, the organization will contact successful candidates for an interview. There is no deadline and applications are collected on continuous basis.*

**Background Data**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Age: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Religion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ethnicity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

 *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Educational History**

1. Secondary School Education
2. Tertiary Education (Please indicate course of study and degree obtained)

**Relevant Experience History**

*List all the relevant experience you have that would make you suitable for the volunteer program.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Dates** | **Organization /Company** | **Position** | **Responsibilities** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Additional Skills**

For each of the following areas, Please state and specify the skills you have

* Computer Literacy (Specify Program) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Writing Skills (specify eg. Report writing etc) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Languages spoken \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Drawing or illustrations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Personal statement**
1. Why are you interested in working with EVA as a volunteer?
2. What does the term volunteerism mean to you?
3. How do you feel discussing sexual issues with young people or children?

**Time availability**

Please write under each day, the time duration you will be available to work.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Monday | Tuesday | Wednesday | Thursday | Friday |
|  |  |  |  |  |

How many months can you volunteer for? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Area of interest**

*Note which of the following are your 1st, 2nd and 3rd choices. Assignment to a department is subject to availability.*

Program

* Education and Information
* Service Delivery
* Advocacy

Finance and Administration

* Finance
* Administration

Resource Mobilization /M&E and Communication

* Resource Mobilization
* Communication
* Monitoring and Evaluation
* Fundraising

**Location for Volunteering** *Tick the location you are interested in working*

FCT Benue Nasarawa Cross River